



# Department of Human Resources & Civil Service

## Job Announcement

### Please Post Conspicuously

Adam J. Bello  
County Executive

Andrea M. Guzzetta Zury  
Director

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**TITLE:** ASSISTANT CONFLICT DEFENDER GRADE II  
CRIMINAL COURT

**SALARY:** \$75,393 - \$98,372 annually

**LOCATION:** Monroe County Department of Public Safety/Conflict Defenders Office

#### **JOB SUMMARY:**

This is a **Criminal Court attorney** position located in the Department of Public Safety, Conflict Defender's Office. This position is a **criminal court position** representing clients on misdemeanor level offenses in Rochester City Court.

Responsibilities involve legal representation of indigent persons entitled to public defense who cannot be represented by the Public Defender's Office due to a conflict of interest. The employee reports directly to and works under the general supervision of the Special Assistant Conflict Defender in charge of City Court and the Conflict Defender.

#### **CHARACTERISTICS OF THE IDEAL CANDIDATE:**

1. The Assistant Conflict Defender shall be an attorney duly licensed to practice law in the State of New York.
2. The Assistant Conflict Defender must have the ability to build relationships with clients and possess clear and effective communication skills.
3. The Assistant Conflict Defender must show a commitment to clients and exceptional advocacy.
4. The Assistant Conflict Defender must have an ability to work with judges, lawyers, court administrators, other persons within the court system, and court officials.
5. The Assistant Conflict Defender should have experience working with low income individuals or communities of color and a commitment to racial equity, diversity and inclusion.

#### **SPECIAL REQUIREMENTS:**

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**ADDITIONAL INFORMATION:**

Monroe County full-time employees will receive a \$1,000 quarterly retention payment each quarter in 2024!

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

SARAH S. HOLT, CONFLICT DEFENDER  
MONROE COUNTY CONFLICT DEFENDER'S OFFICE  
16 EAST MAIN STREET - SUITE 600  
ROCHESTER, NEW YORK 14614

**Posting Date:** May 15, 2024

**Posting Deadline:** Until filled